

## **Babysitting Cooperative Coordinator Job Description**

**The Babysitting Cooperative Coordinator position can rotate among members. Take turns leading the cooperative or divide up the tasks. The goal is to build relationships and meet in-person and online.**

- Send weekly group texts to members to update them on activities and build relationships;
- Create and share content in both Babysitting Cooperative Facebook groups;
- Assess the needs of cooperative members and connect members to services/resources and ensure that they participate. You can find resources in the Pittsburgh region by visiting <https://directory.singlemomdefined.com/> Members assist in creating resource lists and contact information;
- Attend monthly babysitting cooperative meetings in-person or online;
- Plan and participate in babysitting cooperative community activity. This is an activity that you plan for your group of moms in your neighborhood to bond with members. You can find free activities or plan your own.